



Parent/Guardian Information Packet

Welcome to Wesley Woods Camp & Retreat Center. We offer a Christ-centered program, and welcome campers, of any denomination/affiliation. Whether this is your camper's first time coming to camp, or whether they have been coming for ages – we are excited to have them here! An awesome time of fun, faith, and fellowship has been planned for them.

We have provided this packet of information, to make your camper's stay here fun, and your experience as a parent/guardian....quick, easy, and hopefully stress free. You may receive additional communication from your specific Camp Dean.

Camper Check-In

Camper check-in is on Sunday from 3:00pm-5:00pm in the Upper Room of the Main Lodge.

Please do your very best to arrive on time. If you arrive early, you may have to wait until everyone is ready and in place. If you are arriving late – please call ahead 269.721.8291.

Forms

In order to keep registrations moving, please have the following **REQUIRED** documentation*, either registered in UltraCamp when you signed up, or bring with you:

- **Camp Registration Form (unless completed online)**
- **Health History (unless completed online)**
- **Copies of insurance card, FRONT and BACK**
- **Medication in ORIGINAL CONTAINER with dosing instructions**
- **Camper Release (unless completed online) (who we can send your child home with)**
- **Liability Release (unless completed online)**

Optional, but not required:

- **Parent/Guardian Letter to Counselor**
- **Camper Letter to Counselor**

*We strive to follow the best practices of our industry to ensure the very best care for your camper. Our forms help us to be the best we can, and are required as a licensed childcare provider in Michigan. Blank forms will be available at the beginning of the Check-In line.

INSURANCE CARDS

One of the biggest items that slow down the registration process on Check-In day, is having to make copies of the campers' insurance cards. If you have the capability to scan/copy your cards, and have access to email, please email them to us ahead of time to: guestservices@wesleywoodscamp.com.

Midweek Check-Out for Offsite Events

We do know that sporting practices/events happen, however we ask that you limit the number of midweek pick-ups for these events, as this tends to change the group dynamics, and may cause homesickness for other campers. Check-Out and In for these days are during normal business hours, or scheduled with the Site Director. If your camper is going to miss 2-3 days of camp, please consider a different week, or missing those off-site events. Partial refunds will not be given for missed days.

Wesley Woods Camp & Retreat Center

1700 Clear Lake, Dowling MI 49050

Phone: 269.721.8291. Email: wesleywoodscampdirector@umcamping.org Website: www.wesleywoodscamp.com



Camper Check-Out

Camper check-out is on Saturday at 10:00am (unless part of a mini camp then Wednesday at 10am)

Weather pending, Check-Out will be outside the Main Lodge, under the roof overhang. Please be sure to bring photo ID. If the person picking up your child is not listed on your registration information, please call ahead. Upon arrive at 10:00am, parents/designated person FIRST must sign their camper out, receive any camper medications, store refunds, and pick-up a COUNSELOR CARD. The COUNSELOR CARD must be presented to your camper's counselor, in order to be released to you.

Packing List / What to Bring

Please keep in mind when packing that your child is going to a Christian camp and should wear appropriate clothing. Please review the enclosed Camp Dress Code Do's! Also, when packing, a good water bottle is essential. Please clearly mark all items with your camper's name.

- Bible & Pen or Pencil
- Luggage Tags (will be for sale in the camp store too!)
- Water bottle**
- Pillow, twin size bedding, or sleeping bag
- 6 Clothing Outfits (including underwear & socks)
- 3 Pair of Long Pants
- Jacket/Sweatshirt
- Pajamas
- 2 Pairs of comfortable "closed-toed" Shoes
- 2-3 Swim Suits (girls: one piece or tankini, boys: swim trunks)
- Rain Gear (poncho, rain jacket, etc.)
- Daypack / backpack
- Towel (Bath & Beach)
- Soap, Shampoo, Toothpaste, Toothbrush
- Deodorant
- Flashlight w/extra batteries
- Sunscreen**
- Bug Spray
- Stamped self-addressed envelopes
- Plastic Bag for wet items

- Prescription Medications (bring separately in **prescribed bottle with label**)

DO NOT BRING...

- Negative Attitude
- Cell Phones / i-Pods / breakable electronics
- Food, gum, or candy
- Pets
- Firearms, knives, or any weapon
- Fireworks
- Alcohol
- Non-Prescription Drugs
- Tobacco Products

Cancellation Policy

- To cancel a registration, please call our Registrar at 517.212.5442. Our guidelines for refunds are as follows:
- 30 days before camp – we'll refund your deposit paid minus \$50
- There will be no refund for cancellations within 30 days of the camp event
- The director reserves the right to dismiss any camper whose conduct becomes in any way detrimental to the best interests of other campers. No refunds will be given in these cases. (We all want camp to be a place for your child to have the time of their life, feel accepted, and share in fun faith and fellowship.)

Health, Safety, and Medications

Please ensure that we have all your forms prior to your arrival at camp. This allows are medical personnel time to review information about your child.

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Health, Safety, and Medications (continued)

Please make sure that all prescription medications are labeled and in their original containers.

Our Medical staff will collect these and administer them. Many parents have found it to be a good idea only to send the required amount of medication to camp in the original container. Over the counter medications will be available for campers through our camp nurse.

Camper Contacts – E-mail / Mail / Phone

E-mails – you are welcome to send your child e-mail. Please address it to camper@wesleywoodscamp.com, and put your child's first and last name, and Cabin Name (if you have it) in the subject line. We print E-mails once a day, typically around 11am. Please no more than two e-mails per day. Campers will be unable to send return e-mails.

Mail – Everyone loves mail regardless of his or her age. Please send camper mail to Wesley Woods Camp, 1700 Clear Lake, Dowling MI 49050. If campers want to send mail home, we recommend sending them with pre-addressed stamped letters that are easy and effortless for them to send off.

Baskets for Camper Mail will be set-up in the registration area.

Visiting/Calling - Camp is about making new friends, growing in self-esteem, developing independence, and having fun. If you need to call – please call us and we'll be more than happy to check in with your camper.

Camp Store

The Camp Store will be open at Camper Registration and Check-Out. The Camp Store contains items such as t-shirts, sweatshirts, postcards, stuffed animals, treats/snacks, and beverages, that can be purchased. Funds for use at the camp store will be collected at Registration, and will be put "on account" in the store. Average amount for camp store is \$10-\$20. Any remaining balances over \$1 will be refunded at Check-Out, balances under \$1 will be considered a donation to Wesley Woods. Not all camps utilize the store, so please inquire at Registration.

Camper T-Shirts

Campers will receive their camp t-shirt at Registration. Additional camp t-shirts will be available in the Camp Store, while supplies last, for an additional cost.

Water Bottles

In an effort to be environmentally conscious, we are NOT providing paper cups at our water stations. Campers are strongly encouraged to bring a water bottle. Water stations will be set-up throughout the camp, for them to fill up water bottles with. Wesley Woods will have a limited number of water bottles to distribute to those who do not have them.

Lost and Found Items

Items found throughout the week of camp, will be displayed at Camper Check-Out. Any items left after Check-Out will be held by Wesley Woods until August 31, after that time, items will be donated to a local thrift store.

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Parent/Guardian Letter to Counselor

Camper Name: _____ Session & Dates: _____

My child is coming to camp to:

- Make new friends
- Grow in his / her faith
- Have fun
- Get out in God's creation
- To be in their favorite place ever
- Other: _____

What grade is your child entering? _____

Is this your child's first overnight camp YES / NO

Is your child coming with a friend? YES / NO

Have they been to Wesley Woods? YES/ NO

Do they have a birthday during camp? YES / NO

If so, date: _____

My Child is most excited about:

Is there anything that they are nervous about?

The perfect counselor for my child would have these qualities:

What would you like your child to gain from coming to Wesley Woods Camp?

What are your child's sleeping habits like (bedwetting, sleep-walking and/or talking, etc)?

What else should we know about your child?

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Camper's Letter to Counselor

Camper Name: _____ Session & Dates: _____

How would you describe yourself? (please check all that apply)

- | | | |
|---|-----------------------------------|--|
| <input type="checkbox"/> A morning person | <input type="checkbox"/> Artistic | <input type="checkbox"/> Quick to make friends |
| <input type="checkbox"/> A night person | <input type="checkbox"/> Quiet | <input type="checkbox"/> Careful in making friends |
| <input type="checkbox"/> High energy | <input type="checkbox"/> Loud | <input type="checkbox"/> Like the outdoors |
| <input type="checkbox"/> Peaceful | <input type="checkbox"/> Shy | |
| <input type="checkbox"/> Athletic | <input type="checkbox"/> Outgoing | |

I am coming to camp to:

- Have fun
- Make new friends
- Spend time with friends
- Grow in my relationship with God
- Spend time on at the beach
- Other: _____

I am from:

My favorite movie is:

In my free time I like to:

This is my _____ year at Wesley Woods Camp

My friends would describe me as:

What should your counselor know about you?

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